



Request for Proposal

Consultant – Land Use Expert

Valuing Nature and Nature-based Solutions for Sustainable Blue and Green Pathways for the Tourism, Food and Urban Sectors in Saint Lucia

GEF Project ID: 11264

Issued by:

Caribbean Natural Resources Institute

Date: June 2026

1. Introduction

Project title	Valuing Nature and Nature-based Solutions for Sustainable Blue and Green Pathways for the Tourism, Food and Urban Sectors in Saint Lucia (UNEP/GEF Blue Green Island Saint Lucia Project)
Funder	Global Environment Facility (GEF)
Project number	GEF Project ID: 11264
Project Executing Partner	Caribbean Natural Resources Institute (CANARI)
Procurement title	Land Use Consultant
Objective of consultancy	To conduct an assessment of the prevailing land tenure arrangements within the Dorée-Piaye Protected Landscape (DPPL), Saint Lucia and the implications for management.
Reports to	National Project Coordinator
Location	Saint Lucia
Contract type	Fixed price – Professional services: Individual
Contract duration	6 months
Expected start date	July 2026

The Caribbean Natural Resources Institute (CANARI) invites qualified persons (individual consultants) to submit a technical proposal and a financial proposal to provide services for the assignment as detailed below and in Annex 1 - Terms of Reference.

Applicants should provide information demonstrating that they have the required qualifications and relevant experience to perform the services. They should also familiarise themselves with the local context and take this into account in preparing their proposals.

The Applicant who submits the highest ranked technical proposal, with a financial proposal which does not exceed the budget for the procurement, shall be selected and invited to negotiate a contract.

If there are any questions or clarifications, information can be obtained by contacting the National Project Coordinator, Caroline Eugene, at caroline@canari.org.

All queries or requests for clarification must be submitted by **June 12, 2026**, to ensure a timely response.

The deadline for submission of proposals **June 19, 2026, at or before 11:59 pm Atlantic Standard Time (AST)**.

2. Eligibility

Qualified persons (individual consultants only) are invited by CANARI to offer consulting services for the project.

3. Preparation of proposals

Applicants are expected to examine the Request for Proposals (RFP) and Terms of Reference (TOR) in detail in preparing the proposal. Deficiencies in providing the requested information in the RFP and TOR may result in the rejection of the proposal.

Applicants will bear all costs associated with the preparation and submission of their proposals and CANARI will not be responsible or liable for those costs, regardless of the conduct or outcome of the selection process. CANARI is not bound to accept any proposal and reserves the right to annul the selection process at any time prior to the award of the contract, without thereby incurring any liability to any applicant.

Proposals must include a technical proposal and financial proposal. See 3.1 and 3.2 below for further details on content and format of the proposal. Applicants will provide information on commissions, gratuities and fees, if any, paid or to be paid to agents or any other party relating to this proposal and, if awarded, for contract execution as part of the financial proposal.

The proposal, as well as all correspondence and documents relating to the proposal exchanges with CANARI, must be written in English.

The selected consultant must not sub-contract any of the services under the project.

Applicant's proposals must remain valid for a period of 90 days after the submission deadline for the proposal. During this period, applicants will maintain its original proposal without any changes, including the proposed rates and the total price.

CANARI will make every effort to complete negotiations within the proposal's validity period. However, should the need arise, CANARI may request in writing or via email that all applicants who submitted proposals prior to the submission deadline extend the proposals' validity.

If an applicant agrees to extend the validity of its proposal, it will be done without any change to the original proposal. An applicant has the right to refuse to extend the validity of its proposal in which case such proposal will not be further evaluated.

3.1. Technical proposal

The technical proposal must include the following:

- A brief description of the Applicant's experience that is most relevant to the assignment (no more than 2 pages).
- A description of the approach and methodology for performing the assignment specified in the TOR (no more than 3 pages).
- A proposed work plan.
- Any comments and suggestions on the TOR that could improve the quality and/or effectiveness of the assignment, including any technical or logistics support required from CANARI.
- The Applicant's CV, which should be no longer than 2 pages, and include contact details for three references.

The technical proposal must not include any financial information. A technical proposal containing any financial information will be declared non-responsive.

3.2. Financial proposal

The financial proposal must be submitted as a separate spreadsheet (XLS) file. It should list all the costs associated with the assignment, including remuneration for Consultant's services.

The financial proposal must be undertaken in US Dollars (USD).

The total available budget for this Fixed-Budget assignment is **Fifteen Thousand United States Dollars (USD 15,000)**, exclusive of taxes. Financial proposals exceeding the total available budget will be rejected.

The Consultant is responsible for meeting all tax liabilities arising out of the contract.

3.3. Clarification and amendment of the RFP

Applicants may request a clarification of any part of the RFP, including the TOR, before the proposal submission deadline until **June 12, 2026**. Any request for clarification must be sent via email to CANARI at the email address indicated in section 1. CANARI will respond via email within two business days and will send copies of the response to all Applicants, including an explanation of the query without identifying its source.

If it is deemed necessary to amend the RFP as a result of the clarification, CANARI will do so as follows:

- At any time before the proposal submission deadline, CANARI may amend the RFP by issuing an amendment via email to all Applicants. The Applicants must acknowledge receipt of all amendments via email, and these amendments will be binding on them.
- If the amendment is substantial, CANARI may extend the proposal submission deadline to give the Applicants reasonable time to take into account the amendment in their proposals.

Applicants may submit a modified proposal, or a modification to any part of it, at any time prior to the proposal submission deadline. No modifications to the technical or financial proposals will be accepted after the deadline.

4. Submission process

Applicants must submit their technical and financial proposals accompanied by the contact details of three references.

Proposals should be submitted to the National Project Coordinator, Caroline Eugene via email to info@canari.org by **11:59 p.m. AST on June 19, 2026**, with the subject line **"RE: Land Use Expert – UNEP GEF BGI SLU Project"**.

The technical proposal and financial proposal must be submitted as separate PDF and XLS files to the same email. Failure to comply with this requirement will render the proposals non-responsive.

Any modifications, erasures or overwriting will be valid only if they are signed or initialled by the authorised representative signing the proposal.

The deadline for submission of proposals is **June 19, 2026, at or before 11:59 pm Atlantic Standard Time (AST)**. Any proposal or modification received after the deadline will be declared late and rejected.

5. Opening and evaluation of the proposals

CANARI will conduct the evaluation solely on the basis of the submitted technical and financial proposals. Applicants are not permitted to alter or modify their proposals in any way after the proposal submission deadline except as detailed under section 3.

The RFP evaluation committee will open and review only the technical proposals submitted by applicants and will have no access to the financial proposals until the technical evaluation is concluded.

The RFP evaluation committee will evaluate the technical proposals based on their responsiveness to the TOR and RFP, applying the evaluation criteria and point system specified below in 5.1. Each responsive proposal will be given a technical score. A proposal will be rejected at this stage if it fails to achieve the minimum technical score indicated in 5.1 or does not address important aspects of the RFP.

Following the evaluation of the technical proposals, the financial proposals will be opened for those applicants whose proposals have met the minimum technical score. Financial proposals that exceed the budget as indicated in section 3.2 of the RFP will be rejected. Financial proposals within the budget will be ranked according to their technical score, and the applicant who has submitted the highest ranked technical proposal of those within the budget will be recommended for award of contract.

Activities and items described in the technical proposal but not priced in the financial proposal, will be assumed to be included in the prices of other activities or items, and no corrections will be made to the financial proposal.

After the evaluation is completed, CANARI will contact the selected consultant via email for contract negotiation. Feedback to unsuccessful applicants may be provided at CANARI's discretion.

5.1. Evaluation criteria

Proposals will be evaluated using the below evaluation criteria and point system.

For technical proposals, Applicants must meet a **minimum score of 55 points** on the following evaluation criteria to be considered in the financial opening:

Table 1. Evaluation criteria

		Maximum Score	Minimum Score Required
CRITERIA FOR TECHNICAL PROPOSAL		70	55
1.	Qualifications	10	10
1.1	Does the applicant have at least a Master's degree (preferred) in land management, environmental law, natural resource governance, geography, environmental policy, or a related field, from a recognised and reputable institution? OR Does the applicant have at least a Bachelor's degree (minimum requirement) in any of the above or a related discipline, from a recognised and reputable institution, with at least seven (7) years of relevant professional experience from a recognised and reputable institution?	10	
2.	Experience	20	15
2.1	Does the applicant have at least 5–7 years of professional experience in land tenure analysis, land policy or natural resource governance, preferably within Saint Lucia, the Caribbean or small island developing states (SIDS) context?	5	
2.2	Does the applicant have demonstrated experience in interpreting land tenure, land use, and protected area regulations and policies for practical application in mapping, planning, and inclusive management?	5	
2.3	Does the applicant have familiarity with Saint Lucia's land administration systems, tenure types, and environmental, land and planning frameworks?	4	
2.4	Does the applicant have proven experience with integrating gender equality and social inclusion considerations into land tenure, natural resource management or development assessments?	3	
2.5	Does the applicant have experience in designing and facilitating participatory processes, including workshops and stakeholder consultations?	3	
3.	Skills	15	10
3.1	Does the applicant have the ability to conduct spatial mapping and analyse land tenure systems using GIS and other relevant tools?	5	
3.2	Does the applicant have strong analytical, research, and communication skills in English, with the ability to	4	

		Maximum Score	Minimum Score Required
CRITERIA FOR TECHNICAL PROPOSAL		70	55
	synthesize complex information clearly in written and oral form, and to engage effectively with diverse stakeholders?		
3.3	Does the person have familiarity with Saint Lucian Creole (Kwéyòl)?	3	
3.4	Does the applicant have the ability to work independently and collaboratively, ensuring timely delivery of outputs?	3	
4.	Approach and Methodology	20	15
4.1	Is the proposal clear and complete?	10	
4.2	Are the proposed concepts and methods appropriate for the scope of the project?	10	
5.	References	5	5
5.1	Has the applicant supplied references that can verify the quality of their work?	5	
Total		70	55

Financial proposals will only be opened for Applicants that have a technical score of 55 or above.

6. Negotiations and award of contract

The negotiations will be held between CANARI and the selected Consultant.

The negotiations will include discussions of the TOR, proposed methodology and work plan and finalising the description of services as part of the Consultant's contract. These discussions should not substantially alter the original scope of work under the TOR or the terms of the contract, such that the relevance of the initial evaluation is affected.

After completing the negotiations, CANARI and the selected Consultant will sign the contract as agreed and CANARI will notify its project partners and other Applicants who were not selected.

The Consultant is expected to commence the assignment on the date and at the location specified in section 1.

ANNEX 1 – TERMS OF REFERENCE

Provision of Consultancy Services to conduct a land tenure assessment for the Dorée-Piaye Protected Landscape under the Blue-Green Islands – Saint Lucia (BGI SLU) Project

Objective of Consultancy	To conduct an assessment of the prevailing land tenure arrangements within the Dorée-Piaye Protected Landscape (DPPL), Saint Lucia and the implications for management.
Project Title	Valuing Nature and Nature-based Solutions for Sustainable Blue and Green Pathways for the Tourism, Food and Urban Sectors in Saint Lucia
Procurement Title	Land Use Expert
Reports to	National Project Coordinator
Location	Saint Lucia
Duration	6 months
Expected Start Date	July 2026

1. Background

- 1.1. The [Caribbean Natural Resources Institute \(CANARI\)](#) is an independent, non-profit, technical institute, headquartered in Trinidad and Tobago and legally operating throughout the Caribbean.
- 1.2. CANARI has received funding from the Global Environment Facility (GEF) to execute a project titled, *Valuing Nature and Nature-based Solutions for Sustainable Blue and Green Pathways for the Tourism, Food and Urban Sectors in Saint Lucia*, which seeks to remove technical, financial and policy bottlenecks to nature-positive development in Saint Lucia's tourism and agri-food sectors.
- 1.3. This project is being executed over a five (5) year period (May 2025 – March 2030) in partnership with the Government Department of Sustainable Development and implemented by the United Nations Environment Programme (UNEP). Other key project partners include the UNEP Economics of Nature Unit (TEN) - Ecosystems Division, the Laborie Development Foundation (LDF) and the Inter-American Institute for Cooperation on Agriculture (IICA). This national 'Child Project' falls under the overarching GEF [Blue and Green Islands Integrated Programme \(BGI IP\)](#) led by United Nations Development Programme (UNDP).
- 1.4. The **geographic** focus of the project is the southwestern corridor of Saint Lucia, particularly the Laborie to Choiseul region, an area emerging as a hub for conventional and community-based tourism as well as its vulnerability to environmental degradation. The project includes five (5) key components:
 - **Component 1:** Leveraging Natural Capital Accounting, ecosystem service valuation and scenario modelling to enable Nature-positive development (NbS) in tourism, agri-food and urban sectors.
 - **Component 2:** National investment model for sustainable tourism development that balances costs and benefits to tourism, agriculture and urban sectors and leverages private sector investments.

- **Component 3:** Direct landscape and seascape-level interventions and on-the-ground implementation of NbS.
- **Component 4:** Knowledge Management and communication.
- **Component 5:** Monitoring and Evaluation (M&E).

2. Objectives and Scope of Work

The objectives of this consultancy are:

- To determine and analyse the prevailing land tenure arrangements, including formal, informal and customary tenure, within the proposed Dorée-Piaye Protected Landscape (DPPL) (see Appendix for map) found within the project area. Refer to **A Systems Plan for Protected Areas in Saint Lucia**, OECS Secretariat (2009).¹
- To assess the implications of these tenure arrangements for protected area designation, governance, land management and conservation of ecosystem assets, integrating considerations of gender equity and social inclusion and ensuring that findings inform a protection approach that respects existing rights and practices.

Secure and equitable land tenure is a fundamental enabling condition for effective landscape management, biodiversity conservation, climate resilience and sustainable livelihood development. In Saint Lucia, particularly within the Choiseul–Laborie landscape, land tenure arrangements are characterised by a mix of private ownership, family land, informal use rights and customary access to terrestrial and coastal resources. While these arrangements support cultural continuity and local livelihoods, they may also create uncertainties that influence long-term investment in ecosystem restoration, sustainable land management and conservation initiatives.

Within the proposed Dorée-Piaye Protected Landscape (DPPL), these dynamics are especially important given the area’s ecological significance, its role in supporting ecosystem services such as watershed protection, food security and tourism livelihoods. Understanding land tenure systems, decision-making authority, and patterns of access and control over land and natural resources is therefore critical to ensuring that conservation and restoration interventions are socially equitable, locally accepted and institutionally sustainable.

The assessment will inform:

- The development of an Integrated Landscape Management Plan for the DPPL; and
- The process for formal declaration and long-term management of the DPPL as a protected area in a manner that promotes conservation of ecosystem assets, and equitable access, participation and benefit sharing for women, men and marginalized populations.

The scope of work includes the following tasks, and other tasks reasonably necessary to accomplish the objectives described herein:

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<https://www.cbd.int/doc/pa/tools/A%20Systems%20Plan%20for%20Protected%20Areas%20in%20Saint%20Lucia.pdf>

Task	Description
1. Legal and policy review	• Compile and review national legislation and policies relevant to land tenure, land use planning, land transfer, and protected area management in Saint Lucia, with a focus on how formal and customary tenure rights are defined, and how tenure is legally recognised. • Instruments to be reviewed shall include, but are not limited to: ○ The Physical Planning and Development Act and associated Land Development Regulations ○ The Land Registration Act ○ The Alien Landholding (Licensing) Act ○ The National Land Policy ○ The Land Acquisition Act ○ Agricultural Small Tenancies Act ○ The Systems Plan for Protected Areas in Saint Lucia, and relevant sectoral or local development plans • Note formal provisions that may differentially affect tenure security, participation in decision-making and access to benefits for women, men, and other diverse groups within the DPPL.
2. Land tenure analysis	• Examine and document existing classifications of official land ownership, land tenure and land use within the DPPL, summarise the information these classifications provide about prevailing land tenure arrangements, and identify inconsistencies or gaps in such information. • Compile and analyse available cadastral, land use, and other spatial datasets relevant to the DPPL to extract and verify land tenure information, disaggregated by gender where possible, and identify inconsistencies or gaps that require field validation. • Undertake qualitative data collection, through methods such as interviews, consultations and focus group discussions to gather information, disaggregated by gender where possible, about land conflicts, local dispute-resolution norms, and perceptions related to the proposed protected area designation, to understand how different types and levels of tenure security may shape expectations, concerns, and behaviours related to protected area management. • Assess, drawing on the spatial analysis, how existing land tenure and land use arrangements may influence protected area designation, decision-making, management and conservation outcomes within the DPPL, with attention to gender and social inclusion. Identify tenure-related challenges and constraints affecting women, youth, and other people in vulnerable situations that may influence implementation of an

	Integrated Landscape Management Plan, considering factors such as inequities in access, participation, and benefit sharing.
3. Stakeholder identification and mapping	- Identify stakeholders with rights, responsibilities or influence over land and natural resources within the DPPL, ensuring representation of women, men, youth and communities or persons facing barriers. These rights-holders and stakeholders should include private landowners, government agencies (crown land), resource users (farmers, fishers and forest users) and indigenous peoples. - The following should be mapped: - Who holds the rights - Who uses which resources - Who may be affected by access or use restrictions - Where different land tenure types overlap livelihood activities within the DPPL, capturing gender-based differences in livelihood activities.
4. Final Reporting and Validation Workshop	- Prepare and submit a technical report presenting the methodology, findings, maps, implications for management and key recommendations emerging from the assessment. - Present maps, findings and recommendations to project partners and stakeholders through a validation workshop designed to support broad and inclusive participation. - Incorporate stakeholder feedback into a final technical report.

3. Deliverables

Deliverable	Content	Timeline	% Payment
Inception Report	Methodology, detailed work plan and schedule, data collection tools, ethical and inclusion considerations for fieldwork, assumptions, risks, and mitigation measures	Week 1	15
Legal and Policy Review Report	A concise analytical report summarising: Relevant legislation and policies Institutional responsibilities Areas of overlaps and conflict	Week 5	20

	Tenure-related implications, including differential impacts on tenure security, participation in decision-making, and access to benefits.		
Draft Land Tenure Assessment Report	A comprehensive analysis of prevailing land tenure types, ownership patterns, and implications for management of the DPPL, based on the results of the desk review and survey, supported by maps or spatial data where applicable.	Week 18	20
Validation Workshop	Facilitation of a participatory workshop with project partners and relevant stakeholders to review and discuss the draft assessment findings, gather feedback and document inputs for incorporate into the final report.	Week 21	25
An Approved Final Land Tenure Assessment Report	Revised report incorporating feedback from the validation workshop.	Week 24	20

4. Key Competencies and Qualifications

Land Use Consultant	
Education	Master's degree (preferred) in land management, environmental law, natural resource governance, geography, environmental policy, or a related field. Bachelor's degree (minimum requirement) in any of the above or a related discipline, with at least seven (7) years of relevant professional experience.
Experience and competencies	• At least 5 years of professional experience in land tenure analysis, land policy or natural resource governance or related field. • Demonstrated experience in conducting legal and policy reviews, particularly related to land tenure, land use planning, or protected area management. • Proficiency in GIS and spatial analysis. • Demonstrated experience in multi-stakeholder engagement and mixed-method fieldwork, including experience in designing and facilitating participatory workshops.

	• Strong analytical, writing, communication, and presentation skills, with the ability to synthesize complex information and deliver clear policy-relevant findings. • Ability to mainstream gender, inclusion, and social and environmental safeguards across methods, analysis, and outputs, particularly in tenure-sensitive contexts. • Experience working in Saint Lucia, in the Caribbean, or in other small island developing states.
Language requirement	• Fluency in English is required. Familiarity with Saint Lucian Creole (Kwéyòl) will be considered an advantage for community engagement.

5. Selection Criteria

Applications will be assessed based on the following criteria.

Assessment Criteria	Maximum Points (100)
1. Technical Capacity and Related Qualifications	70
2. Financial	30

6. Application Process

The Applicant must submit his/her expressions of interest which includes their technical proposal, in addition to the financial proposal. Applications must be submitted in English via email to the National Project Coordinator, Caroline Eugene at info@canari.org by 11:59 p.m. AST on **June 19, 2026**.

Documents to be included when submitting the proposal:

- **Technical Proposal:** The Applicant must outline the methodology and work plan; a brief cover letter summarizing the applicant's relevant experience; a CV demonstrating alignment with the required qualifications and experience; and contact details for three professional referees.
- **Financial Proposal:** The Consultant must submit the financial proposal containing ALL associated costs for the full range of services required.

APPENDIX



Figure 1. Map of geographic focus of UNEP GEF BGI SLU Project; Laborie and Choiseul, highlighting boundaries of the Dorée-Piaye Protected Landscape (DPPL) (Credit: National Integrated Planning and Program – NIPP Unit, Ministry of Finance).