



## Report on the SDGs Catalysts Network 10th Quarterly Meeting

*under the project*

### ***CSOs For Good Governance:***

***Enhancing civil society's contribution to governance and development processes in Trinidad and Tobago (CSOs4GoodGov)***



February 13, 2020  
Caribbean Natural Resources Institute, Barataria, Trinidad & Tobago

## 1 Introduction

This report presents the outcomes of the SDGs Catalysts Network's 10<sup>th</sup> Quarterly meeting held on February 13<sup>th</sup>, 2020 at Caribbean Natural Resources Institute's Office, Barataria, Trinidad. The report provides an overview of the participants, objectives and methods, and recounts the main activities of the CSOs4GoodGov project. The following key items were addressed in the meeting:

- progress reporting by component leads including updates on final actions and activities for Catalysts participation and inputs
- sharing latest news on government preparations for the Trinidad and Tobago (T&T) Voluntary National Review (VNR) 2020 and related updates on the delivery of the CSO shadow report on SDG 13 Climate Action;
- two facilitated sessions to engage Catalysts in a final review of the project results

### **Participants:**

Twenty-three (23) persons attended the meeting, including participants from 16 SDGs Catalysts Network member organisations.

*See Appendix 1: List of participants.*

## 2 Meeting Objectives

The specific meeting objectives were:

1. To share CSOs4GoodGov progress reports and provide Catalysts with updates on any final actions and activities for their participation and inputs
2. To update Catalysts on progress with the CSO shadow report on SDG 13 Climate Action and discuss next steps/actions
3. To facilitate participation of Catalysts in final project monitoring and evaluation exercises using a. outcome mapping and b. reflecting on capacity building
4. To facilitate sharing on next steps and actions beyond the project

*See Appendix 2: Specific workshop agenda.*

## 3 Methodology

Component leads made short verbal presentations to share progress reports.

CANARI made short presentation on progress of the CSO shadow report and facilitated plenary sharing and discussion by Catalysts on the recent consultation sessions held by the Ministry of Planning and Development (MoPD) for the T&T VNR.

CANARI engaged Catalysts in an interactive outcome mapping exercise using the project monitoring and evaluation (M&E) framework. In plenary, Catalysts were encouraged to share feedback on the outcomes and indicators of change or progress markers (expect to see, like to see and love to see) included in the framework, noting especially any evidence that the outcome had been achieved.

Veni Apwann also conducted an interactive exercise to engage Catalysts in a final review of the capacity building implemented under the project. Catalysts were facilitated to utilise available materials to visually share about what they felt was the 'most significant change' under the project.

## 4 Review of Key Sessions

This section covers review of main discussions and findings from each of the key meeting sessions.

### 4.1 CSOs4GoodGov Progress Reports & Updates

#### **United Way TT (UWTT):**

- The EU has proposed that UWTT organise a mini symposium to share lessons, results and achievements. More information will be shared on this soon.
- UWTT is preparing a summary report on all the advocacy actions funded by small grants under the project.
- Under the project, a total of 19 grants were disbursed over 5 rounds to 12 participating Catalyst organisations. (This included disbursements of TT\$50,000 each in rounds 1 and 5, TT\$20,000 each in round 2, and TT\$15,000 each in rounds 3 and 4)
- UWTT is continuing work on the NPO pilot online registration portal to support CSOs in filling and submitting their NPO Risk Assessment Forms. UWTT will continue to share any learnings and experiences from interacting with the Registrar General's Office so that NPOs could be better prepared when submitting their documents.
- UWTT along with CAISO attended an international not-for-profit conference in December 2019. This was useful in understanding the scope of the Financial Action Task Force (FATF) recommendations to combat money laundering and terrorist financing. Civil society action around the NPO Bill 2019 was highlighted and it was also a useful opportunity to learn about how civil society in other states were organising/taking action.

#### **Veni Apwann (VA):**

- VA will be conducting a final interactive evaluation on capacity building this meeting and will pull together a final report on success of capacity building interventions, including examples of demonstrated increase in capacity of Catalysts.
- VA noted complementary work being undertaken by the Transforming Each Other's Advocacy (TEOA) project in partnership with Sexual Culture of Justice, The Cropper Foundation and The Lloyd Best Institute from September 2019 to March 2020.
  - The Transformational Advocacy Action Learning Group was continuing to engage and expected to produce case studies on their advocacy work which will be shared for upload to the SDGs Knowledge Platform.
  - A support group was formed and was proving highly useful for providing those heavily involved in advocacy work with a means to decompress.

#### **CANARI:**

- Significant progress is being made on the CSO Advocacy Toolkit. The Toolkit was being designed to be broadly applicable to CSOs working on SDGs across the region. A draft is expected from the consultant, Michele Matthews-Morancie by February 17, 2020. Michele is very familiar with the project, as well as the specific rationale and needs for the toolkit, having been part of the Capacity Building Working Group (CBWG) convened under component 3 of the project.
- The T&T Government held consultations in December 2019 and is expected to continue having consultations for preparation of the VNR. The VNR consultant indicated there would be further focus groups; CANARI will share information to Catalysts as it becomes available.
- CANARI had been in touch with UN ECLAC and was actively interested and seeking information to try to attend the 4<sup>th</sup> Meeting of the Forum of the Countries of Latin America and the Caribbean on Sustainable Development. The meeting is carded for March 31, 2020. The meeting will be held after the project's official close but was identified as a strategic opportunity to share work done under the project, especially the collective civil society effort to develop a shadow report on SDG 13 Climate Action.
- CANARI continues to manage the SDGs Knowledge Platform; submissions were being received from regional CSOs through other projects CANARI is managing.

## **4.2 Developing a CSO Shadow report on SDG 13 Climate Action**

CANARI shared a review of the process for developing the CSO shadow report, and main findings and recommendations to date.

- CANARI recapped the opportunity to develop a civil society report for the VNR, noting the objectives were to share civil society perspectives, priorities, recommendations. The initial approach was to have Catalysts report on different SDG themes using a standard template, however recognising challenges including with available time, capacity and resources, CANARI proposed focusing on climate change as cross cutting development issue. The feedback was that this was a useful approach that gave a lot of depth by engaging CSOs working across sectors for inputs.
- CANARI is working to complete the draft report to share for review by end of February 2020. CANARI noted the 5 SDG cluster groups at the December 2019 consultation meeting were able to provide useful insights and sectoral analysis on climate change impacts, map priorities to address climate change, assess progress on the priorities using a stoplight approach, and generate overarching recommendations for integrated action. Twenty-five preliminary priorities across sectors were identified. See copy of CANARI's supporting presentation for the session [here](#).
- CANARI is currently conducting additional consultations with CSOs in T&T via an [online survey](#) launched in January 2020 and targeted telephone interviews with key CSOs who were not at the December 2019 consultation meeting. The results will be collated and included as part of the draft report.

CANARI also engaged Catalysts in discussions on next steps for the report. The following main discussion points were noted:

- A suggestion was made to consider expanding the perspective in the report beyond civil society, however it was agreed the report will focus on CSO voices as civil society representation was already limited
- Catalysts need to use the VNR consultation meetings by the MoPD to influence government; the government consultant has already engaged CANARI and other CSOs for VNR inputs.
- CANARI has been engaging the MoPD and expressed interest in having a civil society representative on the T&T national delegation to attend the UN High-level Political Forum; CANARI has been exploring resources to be able to attend and encourages other CSOs to do the same. Catalysts in the meeting agreed CANARI would be a good CSO delegate on the national delegation.
- A meeting with Independent Senators and possibly even the Senate President is being pursued for late May 2020. This was identified as a good opportunity to highlight the report, including with support from CSO representatives from the 5 SDG cluster groups convened at the December 2019 consultation meeting. It was further noted that Joint Select Committees of Parliament do accept feedback/comments/input via Twitter.
- The report includes recommendations not identified by others or discussed in detail at the MoPD's SDG 13 focus group session held on February 7<sup>th</sup>, 2020, so there was opportunity to add value.
- There remains a need to drill down with the public on how the SDGs impact their daily lives; a broad recommendation was made to increase public literacy on SDGs. The report is a starting point.

## **4.3 Participatory monitoring & evaluation of the CSOs4GoodGov project**

### ***4.3.1 Outcome mapping***

CANARI facilitated a final participatory monitoring and evaluation session with Catalysts focused on outcome mapping. This session formed part of the final evaluation on the performance of Catalysts under the project.

Outcome statements developed at three levels (expect to see, like to see, love to see) as part of the project M&E framework were referenced for the exercise. The presentation used to facilitate the discussion can be accessed

[here](#). Catalysts were encouraged to collectively analyse the various outcome statements and highlight any changes at organisation level, as well as pinpoint evidence of achievements against the outcomes. During the review, Catalysts were able to draw out some examples and stories of progress made, results achieved under the various project outcomes and any challenges faced. Results of the assessment are shared in the Tables 1-4 below.



*Figure 1: Members of the SDGs Catalysts Network participate in the outcome mapping exercise*

Table 1 – Assessment of project outcome 1.1

<b>Outcome 1.1 CSOs engaged in development, implementation, monitoring and reporting on the national agenda for SDGs as model for CSO engagement in development and policy processes</b>		<b>Strongly Agree</b>	<b>Agree</b>	<b>Not sure</b>	<b>Disagree</b>	<b>Strongly Disagree</b>	<b>Examples and comments on achievements against the outcomes</b>
Love to see	• CSOs applying more integrated approaches to sustainable development in their work	✓	✓				• Catalysts recognise a big shift in thinking about sustainable development and integrated ways of working. CSOs are beginning to apply integrated approaches and examples of cross sectoral engagement are starting to emerge. Related to this, there is a growing appreciation for collective advocacy efforts from the project start to now. Examples to illustrate good practice include the NPO Bill advocacy campaign, Escazú T&T campaign, development of the CSO shadow report to support the T&T VNR, and the Cropper Foundation led collective advocacy effort calling for government to set timelines for establishing a National Council for Sustainable Development (NCSD). While the value of collective advocacy is recognised, further behaviour change is needed.
	• CSOs working together to develop and implement integrated cross-sectoral collaborative approaches to implement the SDGs		✓				• The development of the CSO shadow report on SDG 13 is a clear example of integrated working and diverse CSOs coming together to collectively input on Government plans/reports on SDG implementation, and report on civil society contributions. CSOs are also inputting on sectoral plans and policies e.g. the draft national policies on gender and sustainable community development.
	• CSOs reporting on collective civil society contribution to SDGs		✓				• In the absence of a clear government mechanism for engaging on the SDGs, CANARI as the convener of the SDGs Catalysts Network engaged Catalysts and wider CSOs in T&T to input into the VNR consultations and in developing a civil society shadow report. Catalysts have also actively engaged other Catalysts and CSOs in advocacy to government (see campaigns mentioned above) and shared lessons and other feedback on the process and results
	• CSOs collectively inputting on Government plans and reports on implementation of the SDGs in T&T		✓				
	• Catalysts actively engaging other CSOs to input into Government mechanism on SDGs and feeding back on the process and results		✓				
Like to see	• CSOs aligning their own work to the SDGs	✓	✓				• Some Catalysts are actively considering SDG alignments in project planning and design and are making SDG linkages to various programmes and projects within their organisations. Generally, this has become more organic from the project start to now and a few CSOs have aligned or are aligning their strategic plans with the SDGs including CANARI, Veni Apwann and CKFTO.
	• CSOs starting to report on how their work delivers the SDGs		✓				• CSOs have been starting to report on how their work delivers the SDGs. This was specifically supported by development of publications e.g. Year 1 annual report, a Facebook page and knowledge platform under the project. There is also evidence of some Catalysts acknowledging and making linkages to the SDGs in developing their own annual reports, case studies and other reporting e.g. on social media.
	• CSOs sharing information with other CSOs on implementation of the SDGs		✓				• CSOs actively and routinely shared information to other CSOs directly, in quarterly Catalysts meetings, via emails including to others in their CSO networks, and submissions to the SDGs knowledge platform
	• CSOs nominate representative(s) to engage in Government mechanism on SDGs		✓				

							<ul style="list-style-type: none"> <li>A formal nomination process was not always adopted but by the end of the project there is a level of confidence in the collective voice, and trust in being represented by other Catalysts. This was demonstrated, for example, by CSOs trusting CAISO's leadership during the NPO Bill advocacy process and CANARI's leadership in the development of a CSO shadow report.</li> </ul>
Expect to see	<ul style="list-style-type: none"> <li>CSOs identify targets across multiple SDGs where their work contributes to implementation of the 2030 Sustainable Development Agenda</li> </ul>	✓					<ul style="list-style-type: none"> <li>All Catalysts have mapped their work to the SDGs e.g. in meetings/workshops under the project and identified multiple SDGs where their work contributes.</li> </ul>

Table 2 – Assessment of project outcome 2.1

		Strongly Agree	Agree	Not sure	Disagree	Strongly Disagree	Examples and comments on achievements against the outcomes
	<b>Outcome 2.1 Innovative approaches to civil society advocacy for strengthening Government transparency and accountability are developed and piloted in key areas, with potential for replication and scaling up.</b>						
Love to see	<ul style="list-style-type: none"> <li>CSOs across sectors collaborating on targeted advocacy to promote implementation of the SDGs in T&amp;T's national development agenda as a transformative and integrated agenda for people, prosperity and planet</li> </ul>	✓					<p>Some specific examples of CSOs collaborating across sectors on targeted advocacy include:</p> <ul style="list-style-type: none"> <li>Development of the CSO shadow report on SDG 13 to share civil society priorities and support the T&amp;T VNR by the government</li> <li>CSO advocacy on the NPO Bill 2019</li> <li>Advocacy to make housing/land more accessible for vulnerable populations/the disabled by Habitat for Humanity /NCPD</li> <li>Advocacy on LGBTQI equality involving CAISO and others</li> </ul>
Like to see	<ul style="list-style-type: none"> <li>CSOs conduct advocacy within their sector(s) to promote implementation of the SDGs in T&amp;T as a transformative and integrated agenda for people, prosperity and planet</li> </ul>		✓				<p>Catalysts are generally conducting advocacy within their sectors to promote SDG implementation. Some clear examples include:</p> <ul style="list-style-type: none"> <li>The development of the CSO Advocacy paper highlighting recommendations for a more enabling environment for CSOs operating in T&amp;T and the NPO Bill 2019 campaign (relevant to SDG 16).</li> <li>The Agricultural Society of Trinidad and Tobago's advocacy action project 'A Greener Tomorrow' aimed at sensitising and educating both farmers and consumers on more sustainable agriculture and consumption practices.</li> </ul>
Expect to see	<ul style="list-style-type: none"> <li>CSOs communicating about the SDGs as a global transformative and integrated agenda for people, prosperity and planet</li> </ul>	✓					<p>CSOs are communicating more about the SDGs from since the project start. CSOs share posts on the SDGs Knowledge Platform and social media, and communicate information internally with other staff, as well as externally with their networks and beneficiaries including those in the general public and schools.</p>

Table 3 – Assessment of project outcome 3.1

<b>Outcome 3.1 Leading CSOs across sectors in T&amp;T are individually stronger, more effectively networked and collaborating with each other, government and the private sector to advocate for and deliver sustainable development results under the SDGs.</b>		<b>Strongly Agree</b>	<b>Agree</b>	<b>Not sure</b>	<b>Disagree</b>	<b>Strongly Disagree</b>	<b>Examples and comments on achievements against the outcomes</b>
Love to see	<ul style="list-style-type: none"> <li>CSOs supporting each other to enhance leadership, governance, and communications and advocacy capacities through peer learning and exchange and serving as peer coaches and mentors</li> </ul>	✓					<p>CSOs supported each other to enhance capacities in key areas through the project and linked initiatives. Generally, CSOs with stronger competencies in certain areas were very willing to help others – e.g. by providing advice/tips, sharing expertise in subject areas, mentorship and hands-on engagement.</p> <ul style="list-style-type: none"> <li>Under the project, Veni Partaje sessions as well as the SHIFT! Leadership programme, particularly the mentorship aspect, have provided support for CSO capacity building in key areas – leadership, governance, communications and advocacy.</li> <li>The support was also demonstrated in other linked initiatives that benefited Catalysts such as the Transforming Each Other's Advocacy (TEOA), which convened an advocacy action learning group and a separate support group addressing wellness matters; and during the NPO Bill advocacy campaign, which provided opportunities for hands-on learning from more experienced CSOs</li> <li>Generally, CSOs engaged in peer learning and knowledge exchanges in Catalysts meetings which were noted as supporting awareness of opportunities and lessons for capacity building</li> </ul>
Like to see	<ul style="list-style-type: none"> <li>CSOs engaging in capacity building initiatives and applying learning to address priorities to enhance their leadership, governance, and communications and advocacy capacities</li> </ul>	✓					<p>CSOs engaged in several planned capacity building actions under the project such as the SHIFT! Leadership Training, Veni Partaje capacity building and mentoring sessions and Advocacy training workshop.</p> <p>There were opportunities for practical capacity building and application of learning through:</p> <ul style="list-style-type: none"> <li>planning, designing and implementing small grant advocacy action projects;</li> <li>active participation in developing joint positions and conducting collective advocacy e.g. development of the CSO advocacy paper and NPO Bill campaign; and development the CSO shadow report on SDG 13;</li> <li>observing or being engaged by other Catalysts/CSOs demonstrating good practices and process – e.g. process for integrated working to develop shadow report</li> </ul>
Expect to see	<ul style="list-style-type: none"> <li>CSOs analysing their priorities to strengthen their organisation's leadership, governance, and communications and advocacy capacities</li> </ul>		✓				<p>The following provided CSOs with opportunities to analyse their capacity needs and priorities for strengthening, under various project components:</p> <ul style="list-style-type: none"> <li>Component 3: Development of a capacity building strategy, SHIFT! Leadership training, Veni Partaje focus groups</li> <li>Component 4: Development of the CSO advocacy paper, the NPO pilot registration project</li> </ul>

								CSOs were also engaged in monitoring and evaluation by VA in each project year, to assess their priorities and progress made in building capacity.
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Table 4 – Assessment of project outcome 4.1

<b>Outcome 4.1 All CSOs in T&amp;T benefit from a coherent legal, fiscal and funding framework that supports them to deliver and be accountable for results that contribute to national development and good governance.</b>		<b>Strongly Agree</b>	<b>Agree</b>	<b>Not sure</b>	<b>Disagree</b>	<b>Strongly Disagree</b>		<b>Examples and comments on achievements against the outcomes</b>
Love to see	<ul style="list-style-type: none"> <li>CSOs collectively advocating to the Government and key partners (private sector, donors and technical agencies) for adoption of an enabling legal, fiscal and funding framework for CSOs in T&amp;T</li> </ul>	✓						<p>CSOs including Catalysts actively implemented a collective advocacy campaign on the NPO Bill 2019, which highlighted key issues for addressing an enabling legal, fiscal and funding framework for CSOs in T&amp;T</p> <p>The Civil Society Alliance: Laws for Us was formed and comprise key CSOs with interest in continuing to advocate a Trinidad and Tobago (TT) Non Profit legislation group which was created to communicate with civil society organisations (CSOs) in TT on the process moving forward on the NPO Act of 2019 and other legislation for CSOs.</p>
Like to see	<ul style="list-style-type: none"> <li>CSOs working together to inform development of recommendations for an enabling legal, fiscal and funding framework for CSOs in T&amp;T</li> </ul>	✓						<p>Under Component 4 of the project led by UWTT, CSOs worked together to develop the CSO Advocacy Paper which included inputs and recommendations from Catalysts and other CSOs for improving the legal, fiscal and funding frameworks for civil society in T&amp;T</p>
	<ul style="list-style-type: none"> <li>CSOs raising awareness of other CSOs in their sector(s) and networks on needs for an enabling legal, fiscal and funding framework for CSOs in T&amp;T</li> </ul>	✓						<p>Awareness raising (including within civil society and externally) on the need for a more enabling environment for CSOs was achieved through:</p> <ul style="list-style-type: none"> <li>work on developing the CSO Advocacy Paper</li> <li>the formation of the Civil Society Alliance: Laws for Us</li> <li>collaboration on other processes</li> </ul>
Expect to see	<ul style="list-style-type: none"> <li>CSOs identifying areas where the legal, fiscal and funding framework for CSOs in T&amp;T needs to be made more enabling</li> </ul>	✓						<p>The CSO Advocacy Paper developed under the project identify key areas for improvement in the enabling environment for CSOs in T&amp;T</p>

With respect to Outcome 5 on overall project management, significant results were achieved at the ‘expect to see’ and ‘like to see’ levels

- Expect to see: Project component leads actively led the planning, monitoring, evaluation and communication of the CSOs4GoodGov project with inputs from Catalysts at Quarterly Catalysts meetings and as otherwise needed. Participatory approaches were used to engage Catalysts in the planning and execution of key activities under the project. Participatory monitoring and evaluation using the project M&E framework was conducted on an annual basis, including via survey and facilitated sessions in Catalysts meetings. Few CSOs engaged in active documented communication about the project on their own, but more readily participated in actions led by the component managers.
- Like to see: It was noted that Component leads have supported each other to develop and refine systems and structures for collective working under the CSOs4GoodGov project and to ensure synergies. Over the three years, several improvements were made to support effective collaborative project management including regular check-ins amongst project leads for planning and coordinating actions across components; and participatory budgeting especially during annual work-planning.

At the ‘Love to see’ level, it was noted that actions were starting but more work was needed. CSOs were beginning to develop other collaborative projects on the SDGs and applying lessons on collaborative working, but more time is needed to see how effectively CSOs are able to apply knowledge and best practices for project management to other projects.

#### **4.3.2 Reflecting on capacity building under the project**

Veni Apwann facilitated a final M&E session with Catalysts focused on capacity building implemented under the project. Catalysts were asked to reflect and share the most significant changes for themselves as individuals and as organisations over the course of the project, as well as lessons learnt. Catalysts were asked to be creative and utilise available materials to visually share their feedback.

Common themes expressed by the Catalysts included, increased collaboration, trust and partnerships. Opportunities for networking and broadened awareness of the SDGs in general and the need for integrated working in particular, were highlighted. There was also evidence of growing focus on and linkages between various environment and rights-based SDG thematic areas. A particularly notable moment during one Catalyst’s share, was the evidence of the development of respect even when initial strong differences of opinion existed in Year 1 of the project.

More specific reflections on shared by Catalysts in the exercise, can be found in Veni Apwann’s full [report](#) on success of capacity building interventions under the project (See pages 10-13).



*Figure 2: Veni Apwann’s visual representation of progress made in building CSO capacity over 3 years of the CSOs4GoodGov project*



Figure 3: Catalysts develop communication products and present on the most significant change they experienced under the CSOs4GoodGov project

#### 4.4 The SDGs Catalysts Network – beyond the CSOs4GoodGov project

Catalysts were facilitated to discuss ideas and suggestions for sustainability and continuing the relationships built, beyond the close of the CSOs4GoodGov project. The following possibilities were put forward:

Continuing to engage via quarterly SDGs Catalysts gatherings (with considerations for a rotating chair, setting themes for meetings and keeping the focus on collaboration and capacity building)	VA /CANARI
Continuing to collaborate and engage via other initiatives or groups which are led by and/or have leveraged Catalysts relationships e.g. <ul style="list-style-type: none"> <li>The Civil Society Alliance: Laws for Us – potential to hold outreach events and opportunity to continue to work with the Attorney General on legislative changes that would enhance the enabling environment for CSOs.</li> <li>The Civil Society Hub – opportunities for fundraising and endorsements</li> </ul>	CAISO
Continued support for CSOs via <ul style="list-style-type: none"> <li>Expansion of a civil society support group (such as what was piloted under the Transforming Each Other's Advocacy (TEOA) initiative)</li> <li>Development of the online portal by UWTT to help support registration of civil society organisations</li> </ul>	VA UWTT
Continued sharing of information on contributions of civil society to national governance and development <ul style="list-style-type: none"> <li>SDGs Knowledge Platform (proposed that CANARI continues hosting, with support for content curation and sharing by other Catalysts)</li> <li>Participation in UN meetings on SDGs (CANARI has been exploring potential to attend the UN High-level Political Forum including possibly as part of the national delegation presenting the VNR in July 2020, to share on the project and CSO shadow report)</li> <li>Development of the 17 asap.net online platform – a journal for reporting on SDGs across sectors in Tobago, and which can support development of Tobago inputs for the Voluntary National Review</li> </ul>	CANARI CANARI ET
Showcasing successes and sharing learnings <ul style="list-style-type: none"> <li>Explore possibility of an event focused on showcasing successes (can target funders and other key stakeholders)</li> <li>Sharing process with civil society in other countries</li> </ul>	All

CSOs leading on the actions and activities outlined above would determine feasibility and provide follow up information and updates to others.

## 5 Wrap up

Wrap-up points, included:

- Reminders to participants that the following would be shared once completed:
  - the 10<sup>th</sup> quarterly meeting report and the final Year 3 report (including all supplementary reports produced)
  - copies of the CSO shadow report and CSO advocacy toolkit
- News on the Voluntary National Review and opportunities for CSO engagement would continue to be shared
- Thanks to Catalysts for their overall engagement and participation under the project from 2017-2020 and hopes for continued relationship building.

## Appendix 1: List of participants

	Name	Organisation	Email
1.	Kristen Francis	United Way Trinidad & Tobago (UWTT)	<a href="mailto:kfrancis@uwtt.com">kfrancis@uwtt.com</a>
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12.	Colin Robinson	Coalition Advocating for Inclusion of Sexual Orientation (CAISO)	<a href="mailto:caisott@gmail.com">caisott@gmail.com</a>
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14.	Joslyn Lee Quay	Trinidad and Tobago United Fisherfolk (TTUF)	<a href="mailto:joslee_56@outlook.com">joslee_56@outlook.com</a>
15.	Talya Mohammed	IAMovement	<a href="mailto:talya.mohammed.6@gmail.com">talya.mohammed.6@gmail.com</a> , <a href="mailto:tm.vetiverrt@gmail.com">tm.vetiverrt@gmail.com</a>
16.	Valerie Remey	SERVOL	<a href="mailto:marketingervoltt2@yahoo.com">marketingervoltt2@yahoo.com</a>
17.	Martin Farrell	Trinidad and Tobago Transparency Institute (TTTI)	<a href="mailto:martin.farrell@transparency.org.tt">martin.farrell@transparency.org.tt</a>
18.	Shedron Collins	Youth Business Trinidad & Tobago (YBTT)	<a href="mailto:entrepreneur@ybtt.org">entrepreneur@ybtt.org</a>
19.	Jacquie Burgess	Network of NGOs of Trinidad & Tobago for the Advancement Of Women	<a href="mailto:jacques123_98@yahoo.com">jacques123_98@yahoo.com</a>
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21.	Krista Hamel-Smith	Caribbean Kids and Families Therapy Organisation (CKFTO)	<a href="mailto:gmanager@ckfto.org">gmanager@ckfto.org</a>
22.	Alicia Small	SHIFT! Caribbean	<a href="mailto:shiftcaribbean@gmail.com">shiftcaribbean@gmail.com</a>
23.	Barbara King	ParentingTT	<a href="mailto:bakingtt@gmail.com">bakingtt@gmail.com</a>

## Appendix 2: Meeting Agenda



### **SDGs Catalysts Network 10<sup>th</sup> Quarterly Meeting**

under the project

**CSOs For Good Governance:** Enhancing civil society's contribution to governance and development processes in Trinidad and Tobago (CSOs4GoodGov)

CANARI Conference Room

February 13, 2020

9:00am – 1:15pm

#### **Meeting Objectives:**

1. To share CSOs4GoodGov progress reports and provide Catalysts with updates on any final actions and activities for their participation and inputs
2. To update Catalysts on progress with the CSO shadow report on SDG 13 Climate Action and discuss next steps/actions
3. To facilitate participation of Catalysts in final project monitoring and evaluation exercises using outcome mapping and reflecting on capacity building
4. To facilitate sharing on next steps and actions beyond the project

#### **AGENDA**

<b>8:30am</b>	<b>Registration</b>	
9:00am	<b>Welcome and session overview</b>	CANARI
9:05am	<b>CSOs4GoodGov progress reports &amp; updates</b>	Project Component leads – UWTT, VA, CANARI
9:35am	<b>Developing a CSO Shadow report on SDG 13 Climate Action</b> - CSO shadow report: review of process, summary outline and highlights - Sharing of updates from T&T Voluntary National Report (VNR) consultations - Discussion on next steps	CANARI  SDGs Catalysts Network members
10:30am	<b>Participatory monitoring &amp; evaluation of the CSOs4GoodGov project</b> – outcome mapping exercise	CANARI
11:30am	Reflecting on our 3-year capacity building journey	VA / CBWG
12:45pm	<b>The SDGs Catalysts Network: beyond the project</b> (Group sharing/discussion)	SDGs Catalysts Network members
1:05pm	Recap of meeting and next steps Session evaluation Wrap up and close	CANARI
1:15pm	End of meeting	